

Notice of Project
St. Clair Catholic District School Board
Renovations to Accommodate Full Day Kindergarten
Gregory Hogan Catholic School
1825 Hogan Drive
Sarnia, Ontario

Project Number: 615-CP1401

Randy Wilson Architect Inc. – Project No. 1327

This notification is provided to inform General Contractors and Subcontractors of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

Invitation

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, Sarnia Facility Services, 245 Tecumseh Street, Sarnia, Ontario**, for **Renovations to Accommodate Full Day Kindergarten at Gregory Hogan Catholic School, 1825 Hogan Drive, Sarnia, Ontario until 3:00 p.m. local time, as indicated on the time clock of the SCCDSB Reception, on February 13th. 2014.**

Scope of Work

The Scope of Work is approximately 1400m² of existing floor area described generally as the following, to be awarded as a single contract:
Demolish existing walls as indicated. Some minor addition and infill work will also be required. Strip back existing floor finishes as indicated. Provide floor patch and levelling. Break open existing slab on grade for plumbing and structural requirements. Provide engineered temporary structural support (pinning) of building structure to allow for the installation of new foundation pads, columns and steel beam at enlarged opening as indicated. Provide plumbing services and electrical services as noted. Finish slab on grade where work has been completed. Construct new walls, complete with new hollow metal frames and wood doors. Install new sheet flooring as indicated. Patch and repair all damaged walls and ceilings, completely finish and paint all rooms. Install new LAT ceiling grid and lights in ceilings as indicated for new. Repair and relamp existing lighting as indicated. Provide all millwork and cabinetry as indicated. Significant Mechanical and Electrical requirements are also generally required throughout the affected areas.

Bidder Registration

Only General Contractors and major Mechanical and Electrical Subcontractors shall obtain bid documents from the Randy Wilson Architect Inc. FTP site. Documents will also be available at the Sarnia Construction Association, Lambton Area Builders Exchange and London & District Construction Association.

Mandatory Site Examination and Bidders' Briefing

A **mandatory** Site Examination and Bidder's Briefing has been scheduled for **January 31, 2014** beginning at **11:30 a.m.** All interested parties will meet at the office of Gregory Hogan Catholic School, 1825 Hogan Drive Sarnia, Ontario. **The site may not be available for viewing at any other time.** All General Contractors and Mechanical and Electrical Subcontractors are invited. Attendance will be taken and will form part of the tender record as issued in Addendum #1. **Bids will not be accepted from General Contractors who do not attend the Mandatory Site Examination and Bidder's Briefing.**

Document Availability

Documents for use by the General Contractors and Mechanical and Electrical Subcontractors will be made available through the Randy Wilson Architect Inc. FTP site and will not be provided in hard copy format during the bid period. Drawings and Specifications may be downloaded from the FTP site and printed at the bidders' convenience and expense after 3:00 p.m. on January 30, 2014.

Documents including Addenda, will be available for viewing after January 30, 2014, at the Sarnia Construction Association, Lambton Area Builders Exchange and London & District Construction Association.

Bid Security and Performance Assurance

All Bidders shall provide a 10% Bid Bond and an Agreement to Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount OR 10% Certified Cheque is required from the successful Bidder.

Insurance

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC 2 - 2008.

WSIB

At time of Bid Closing, provide a Certificate of Good Standing from the Workplace Safety and Insurance Board.

BIDDER REGISTRATION FORM

**This form must be received at the offices of Randy Wilson Architect Inc. before
4:00 P.M. February 4th. 2014**

PROJECT: St. Clair Catholic District School Board
Renovations to Accommodate Full Day
Kindergarten
Gregory Hogan Catholic School
1825 Hogan Drive
Sarnia, Ontario

ISSUED FOR TENDER: January 30, 2014

CLOSING DATE/TIME: February 13, 2014 until 3 p.m.

MANDATORY SITE EXAMINATION/BIDDERS' BRIEFING DATE/TIME:
January 31, 2014 at 11:30 a.m.

**EACH CONTRACTOR AND MECHANICAL AND ELECTRICAL
SUBCONTRACTOR MUST REGISTER WITH RANDY WILSON
ARCHITECT INC. IN ORDER TO ENSURE ACCESS TO ALL DOCUMENTS
AND ADDENDA. PLEASE PROVIDE THE FOLLOWING INFORMATION
AND SUBMIT TO:**

Tammy McGee: tammy@rwarchitect.ca **OR** by fax (519)438-5962.

FIRM NAME:

CONTACT PERSON:

ADDRESS:

TELEPHONE:

FAX:

EMAIL CONTACT: